



EUROPEAN COMMISSION
 DIRECTORATE-GENERAL JUSTICE , FREEDOM AND
 SECURITY

*For use of registration of the original copy of the application by
 EC only, please do not write in this field*

Project reference JLS/2008/ISEC/....

Registration reference JLS-D4(2008)A/.....

Date of arrival to D4:

Date of encoding:

Method of transmission:

BY POST / COURIER SERVICE

*date of postmark /
 dispatch*

postmark illegible

YES/NO

postmark missing

YES/NO

HAND DELIVERED

*Date of delivery by 24
 June /2008, 15:00
 BXL time?*

YES/NO

*Receipt issued by
 central mail
 department?*

YES/NO

Deadline respected?: YES/NO

SIGNATURE of EC official:

GRANT APPLICATION FORM

PART A

**PREVENTION OF AND FIGHT AGAINST CRIME
 2008
 ACTION GRANTS**

Initials of the representative of the Applicant organisation:

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How to enter data and navigate in this form?

Please use the TAB-key on your keyboard to navigate between the input fields, or click in the upper left corner of the input field to enter text.

This document was created by using Field forms function of the Word program. This means that it is only possible to enter data in certain designated areas of the form; these areas are called "**input fields**". Please read the instructions below carefully. That will help you to fill the form effectively and eliminate formal mistakes in your application.

There are 3 types of "**input fields**":

Checkboxes – this is used to tick the relevant option from a list or mark that you verified a certain requirement (e.g checklist items; activities etc.)

Text fields - there you can enter text or numbers;

Drop down fields – here you can choose from preset options by clicking the arrow on the right hand side of the field (eg. dates, gender, language etc.)

- Please use the **TAB-key** on your keyboard to navigate between the "**input fields**", or click in the upper left corner of the "**input field**" to enter text.
- To jump **to next "input field"** press **TAB-key** on your keyboard. The cursor jumps automatically to the next field to fill in.
- To jump **back** to the previous "**input field**" press **SHIFT-key + TAB-key** on your keyboard together. The cursor jumps automatically to the previous field.
- When you enter numbers please type the numbers continuously without using space or full stop sign. For entering digits for the decimal places, please use a comma.

At the beginning of the application form you will find a **CHECKLIST**. This checklist is intended to help the applicant to verify the completeness of the application. It is advised to fill it in after the necessary documents are compiled and the application is ready to be lodged. The checklist is an integral part of this application form, thus it has to be initialed.

The template for **Acknowledgement of receipt** is attached to this application form under **Section 5**. Please fill in the required fields carefully as this will be used to confirm to the applicant the receipt of the application. This receipt will be sent by registered letter to the address filled in by the applicant, please use the same details as under Section 1.4 and 1.5 of this application form.

Initials of the representative of the Applicant organisation:

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| CHECK-LIST | | Yes |
|---|---|--------------------------|
| Documents to be provided in electronic format (Diskette, Memory stick or CD-ROM – NOT per e-mail). The use of standard forms available on the programme website is compulsory. | | |
| 1. Electronically completed Application form (Word) - <i>all applicants</i> | | <input type="checkbox"/> |
| 2. Electronically completed Budget form (Excel) – <i>all applicants</i> | | <input type="checkbox"/> |
| 3. An introduction of the applicant organisation (CVs, organisation chart and a description of the tasks of the staff) – <i>all applicants</i> | | <input type="checkbox"/> |
| 4. Electronic version of the Timetable – <i>all applicants</i> | | <input type="checkbox"/> |
| The following documents must be submitted on paper . The use of standard forms available on the programme website is compulsory. | | |
| Part A. The Application form , <u>duly completed, dated and signed by the person authorised</u> to enter into legally binding commitments on behalf of the applicant is included in triplicate (<u>1 original + two copies</u>); all pages of the form is initialled (the applicant may wish to transmit a translation of his application in another language); - <i>all applicants</i> | | <input type="checkbox"/> |
| Part B. A detailed estimate of the forward budget of the project is included in triplicate (<u>1 original + two copies</u>), presented on the standard Budget form , all sections (A,B,C,D,E,F,G,P,R,S and Contribution in kind for information) of the form is included, the form is duly dated and signed by the representative of the applicant. – <i>all applicants</i> | | <input type="checkbox"/> |
| Part C. The Timetable for implementation of the project is included in triplicate (<u>1 original + two copies</u>); - <i>all applicants</i> | | <input type="checkbox"/> |
| Part D. The detailed introduction of the applicant organisation is included in triplicate (<u>1 original + two copies</u>) – <i>all applicants</i> | An organisation chart and a description of the tasks of the staff ; | <input type="checkbox"/> |
| | the CVs of staff members responsible for carrying out the activities; | <input type="checkbox"/> |
| Part E. The original signed and dated Partnership Declarations from all partners listed in the application form are included. In case of national projects it is not compulsory to have partners unless the applicant is a profit oriented entity. – <i>transnational projects, profit oriented entities and projects where part of the co-financing comes from a different entity</i> | | <input type="checkbox"/> |
| Annex 1. <u>A single copy</u> of the Financial identification form is attached, <u>dated and signed by the applicant, and signed and stamped by the bank concerned</u> ; – <i>all applicants</i> | | <input type="checkbox"/> |
| Annex 2. <u>A single copy</u> of the Legal Entities form is attached, <u>dated and signed by the applicant</u> . – <i>all applicants</i> | | <input type="checkbox"/> |
| Annex 3. <u>A single copy</u> of the applicant organisation's annual activity programme for 2008 is attached describing the planned activities in detail; - <i>all applicants except ministries, law enforcement and judicial authorities</i> | | <input type="checkbox"/> |
| Annex 4. <u>A single copy</u> of a report or description of the activities carried out by the organisation in 2006 and 2007 is included; - <i>all applicants except ministries, law enforcement and judicial authorities</i> | | <input type="checkbox"/> |
| Annex 5. <u>A single copy of the</u> evidence that the applicant can enter into financial commitments on behalf of the university is included; - <i>universities or university departments only</i> . | | <input type="checkbox"/> |
| Annex 6. <u>A single copy</u> of the completed Simplified Balance Sheet is included duly dated and signed, presented on the form provided as annex to the Budget form, filled in for the last 3 years; - <i>private institutions or bodies only</i> | | <input type="checkbox"/> |

Initials of the representative of the Applicant organisation:

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|---|--------------------------|
| Annex 7. <u>A single copy</u> completed Simplified Profit and Loss Account is included duly dated and signed, presented on the form provided as annex to Budget form; - <i>private institutions or bodies only</i> | <input type="checkbox"/> |
| Annex 8. <u>A single copy</u> of the latest financial statements (balance sheet, profit and loss account), including audited accounts when required under the national law is included; - <i>private institutions or bodies only</i> | <input type="checkbox"/> |
| Annex 9. <u>A single copy</u> of an external audit report is included as the amount of grant requested exceeds 500 000 euros. This audit report shall certify the account of the last financial year available; - <i>private institutions or bodies only</i> | <input type="checkbox"/> |
| Annex 10. <u>A single copy</u> of the forward budget for 2008 showing a detailed breakdown of the body's expected expenditure and revenue is included; - <i>private institutions or bodies only</i> | <input type="checkbox"/> |
| Annex 11. <u>A single copy</u> of the evidence of legal status, including articles of association is included; - <i>private institutions or bodies only</i> | <input type="checkbox"/> |
| Annex 12. <u>A single copy</u> of any official document is included(e.g. Official Gazette, Register of companies, etc.) showing the contractor's name and address and the registration number given to it by the national authorities; - <i>private institutions or bodies only</i> | <input type="checkbox"/> |
| Annex 13. <u>A single copy</u> of the VAT registration document is included if applicable and if the VAT number does not appear on the official document referred to above. - <i>private institutions or bodies only</i> | <input type="checkbox"/> |
| Annex 14. <u>A single copy</u> of the resolution, law, decree or decision establishing the entity in question or, failing that, any other official document attesting the establishment of the entity is included; - <i>public bodies and authorities only</i> | <input type="checkbox"/> |
| Annex 15. <u>A single copy</u> of the explanations concerning the budget headings A,C,D,L by using the Explanatory note on budget and note on staff template, duly completed and signed by the representative of the applicant organisation (Explanatory note on Budget) and the organisation where the staff member concerned is employed (Explanatory note on Staff a separate form for each staff member participating in the project); - <i>all applicants</i> | <input type="checkbox"/> |
| Before sending your application please verify again the following | |
| Only the forms set for this call for proposal were used. | <input type="checkbox"/> |
| All the pages of the Application form / Budget form is printed (and initialled if required in the call for proposals). | <input type="checkbox"/> |
| The authorised signatory signed and dated the Application form and the Budget form and the annexes of the Budget form. | <input type="checkbox"/> |
| The proposed action is not longer than 36 Month . | <input type="checkbox"/> |
| The budget is in balance in Euros . | <input type="checkbox"/> |
| The content of the documents submitted in paper version is identical to the electronic version . | <input type="checkbox"/> |
| The financial information concerning the amount of the grant requested and the total budget of the Application form is identical with the information indicated on the first page of the Budget form. | <input type="checkbox"/> |
| All information in the Application form and budget estimate form is filled in electronically and not by hand except the date/signature and the initials of the authorised signatory. This checklist can also be filled in by hand. | <input type="checkbox"/> |
| The requested EC contribution does not exceed 70% of the total eligible budget . It is demonstrated that the contribution of the applicant is secured in cash. | <input type="checkbox"/> |

Initials of the representative of the Applicant organisation:

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| The Partnership declarations are attached if the proposed project is transnational or the applicant organisation is a for profit organisation | <input type="checkbox"/> |
| The application is sent to the address specified in the call for proposals. | <input type="checkbox"/> |

Initials of the representative of the Applicant organisation:

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1. INFORMATION CONCERNING THE APPLICANT

1.1 Identity of the applicant (not a natural person)

1.1.1 Full legal name (in original language) :

Ministeriet for Flygtninge, Indvandrere og Integration

1.1.2 Short name (where applicable):

INM

1.1.3 Organisation name in English:

Ministry for Refugee, Immigration and Integration Affairs (Ministry of Integration)

1.1.4 Registration number (where applicable):

1.1.5 Legal status:

Is your organisation profit oriented?

No

(If yes please identify your partners under section 2.1.11 and attach partnership declaration)

Private or public law body?

Public law body

Please choose the legal status of your organisation from

MIN - Ministry

Choose the most relevant category

1.1.6.1 If other please specify here:

1.1.7 VAT number:

1.2 Authorised signatory legally representing the organisation

1.2.1 Title (Ms/Mr etc):

Ms.

1.2.2 Name:

Hanne Stig Andersen

1.2.3 First name:

Hanne

1.2.4 Position in the organisation:

Head of Division

1.2.5 Gender:

FEMALE

1.3 Address (of registered office – address for contract)

1.3.1 Street, Number:

Holbergsgade 6,

Initials of the representative of the Applicant organisation:

1.3.2 Post code:

1.3.3 Town/city:

1.3.4 Country: (Name from K to Z)
 Candidate
 Other (official ISO 2 code)¹

1.4 Contact address for the Commission (address for correspondence)

1.4.1 Street, Number:

1.4.2 Post code:

1.4.3 Town/city:

1.4.4 Country: (Name from K to Z)
 Candidate
 Other (official ISO 2 code)²

1.4.5 Telephone +countrycode (areacode) (

1.4.6 Fax +countrycode (areacode) number:

1.4.7 E-

1.4.8

1.4.9 Language:

1.5 Contact person

1.5.1 Title (Ms/Mr etc):

1.5.2 Name:

1.5.3 First name:

1.5.4 Position:

1.5.5 Direct telephone +countrycode (areacode)

1.5.6 Direct fax +countrycode (areacode) number:

1 Consult <http://www.iso.org/iso/en/prods-services/iso3166ma/02iso-3166-code-lists/list-en1.html> for the complete list of ISO 2 country codes

2 Consult <http://www.iso.org/iso/en/prods-services/iso3166ma/02iso-3166-code-lists/list-en1.html> for the complete list of ISO 2 country codes

Initials of the representative of the Applicant organisation:

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1.5.7 E-

hnk@inm.dk

1.5.8 Gender:

FEMALE

1.6 Financial Identification Form

Please attach the print-out of the provided Pdf document to the application form duly signed and dated by the account holder and signed and stamped by the applicant organisation and the bank branch with which the bank account is held and submit it as an annex to the application.

1.7 Additional information about the applicant organisation

1.7.1 Summary of the organisation's objectives and usual activities (max 2000 characters):

The overall objective of the Danish Ministry for Refugee, Immigration and Integration Affairs is to implement the governments policy of creating a unified immigration and integration policy.

The Ministry handles the following tasks among others:

Immigration:

Prepares laws and administrative regulations, reports etc.

Handles and coordinates international work in the area of immigration - especially in relation to the EU

Administrates legislation in the area of immigration - for example residence permits and Danish citizenship

Serving parliament - for example by answering questions from members of parliament

Integration:

Integration development and subsidy schemes

Promoting inclusion, common values and democratic integration. Within this field a new division has been established "Division for Cohesion and prevention of radicalisation"

Serving parliament - for example by answering questions from members of parliament

1.7.2 Number of permanent staff:

300

1.7.3 Organisation's usual sources of finance (max 300 characters):

Initials of the representative of the Applicant organisation:

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1.7.4 Shareholders (groups/companies holding a share of the applicant's capital, when applicable) (max 300 characters):

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1.7.5 Subsidiaries (max 300 characters):

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1.7.6 Community grants (both operating and action grants) or contracts obtained (as applicant or as partner) by the applicant organisation in **the three previous years** from European institutions or agencies:

| Year of award | Community programme in question / for procurement contracts name of Unit and DG | Reference number and title of the operation: | Amount of the contract or grant (EUR) | Applicant or Partner (A/P) |
|---------------|---|--|---------------------------------------|----------------------------|
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1.7.7 Grant applications submitted (or expected to be submitted) by the applicant organisation to European institutions or agencies in **the current year** (see also Explanatory note on budget):

Initials of the representative of the Applicant organisation:

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| Year of award | Community programme in question / for procurement contracts name of Unit and DG | Title of the application: | Requested amount of the contract or grant (EUR) | Applicant or Partner (A/P) |
|---------------|---|---------------------------|---|----------------------------|
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Initials of the representative of the Applicant organisation:

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2. INFORMATION ABOUT THE PROJECT FOR WHICH FINANCIAL ASSISTANCE IS REQUESTED

2.1 General project information

2.1.1 Project Title:

Afradikalisering - målrettet intervention og mentorstøtte

2.1.1.1 Project Title in EN:

Deradicalisation - targeted intervention and mentoring

2.1.2 Acronym/Short title:

Deradicalisation project

2.1.2 Duration (not more than 36 months):

36 months

2.1.3 Start date of the project:

1/8/2009 DD/MM/YYYY

2.1.4 End date of the project:

1/8/2012 DD/MM/YYYY

2.1.5 Date(s) of main event(s) (if applicable):

2.1.6 Location(s) where the project will be implemented (max 300 characters):

The project has wide focus on all geographical hotbeds of radicalisation in Denmark. It will be launched as pilotproject in the municipalities of Copenhagen and Aarhus (in co-operation with the East Jutland Police). The project will be exported to other municipalities and actors in Denmark.

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2.1.8 Summary of the project: Please describe the project and include: type of activity, content, number and type of participants, duration, output and deliverables, final event (where and when). (max 2500 characters):

The project proposes a best practice model for deradicalisation and shall be seen in the context of strengthening this aspect of the EU strategy to prevent radicalisation and recruitment. The objective is to facilitate a specialised, individual intervention for radicalised youngsters and youngsters vulnerable to extremism.

The project is two fold. One part will be led by the Danish Security and Intelligence Service(PET), who will develop the tool of disengagement talks with radicalized youngsters. Another part will be led by the Ministry of Integration(INM), who will develop mentoring schemes to assist local actors as municipalities and hereby ensure that a longer term support can be offered to vulnerable youngsters. Part of the project is to train staff in municipalities and in some cases local crime preventing cooperation (SSP) to include them in developing methods to handle the use of mentors. Mentors can be found among front line staff, volunteers, key youngsters and NGO's.

The activity on disengagement talks includes an interview guide to be based on relevant studies in the field of human behaviour and international experiences with deradicalisation programmes and subsequent training of five core PET staff members.

The activity on a mentoring programme will focus equally on developing tools and methods for using mentors. Among tools there will be developed a training curriculum for a basic and an advanced course targeted municipality staff and mentors; a handbook on extremism and radicalization, a concept for supporting local mentoring schemes,criterias for choosing and matching mentors and mentees and a campaign in order to recruit mentors among youngsters, frontline staff and possible volunteers. It is expected that 30 mentors will be trained in the pilotproject.

The tools developed will be tested with the municipalities of Copenhagen and Aarhus and East Jutland Police acting as implementing partners. These are already proactive in developing a programme to counter radicalisation.

The intention is to make additional partnerships with others municipalities. To monitor and qualify the total project an evaluation function will be established.

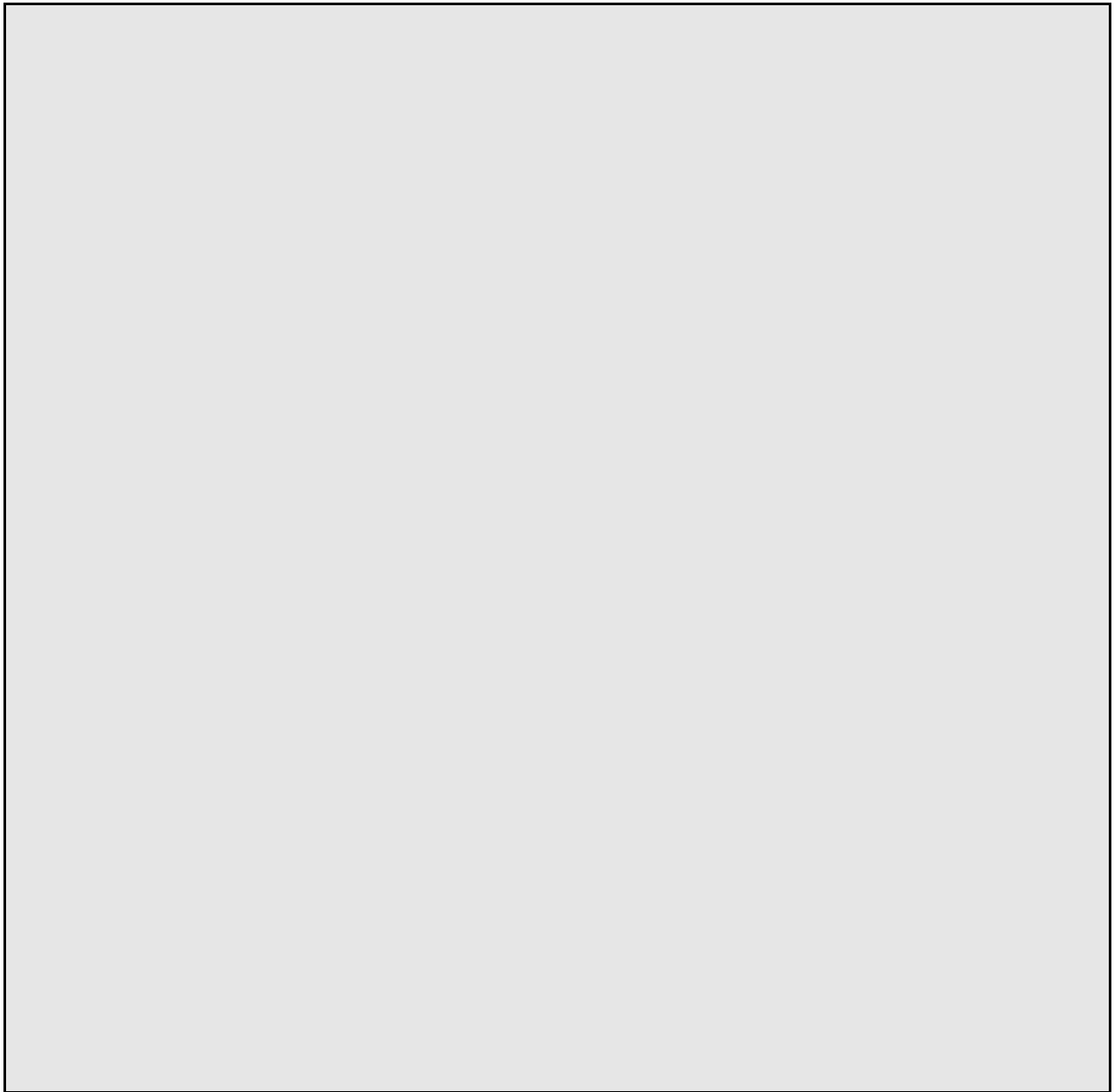
Results will be presented in a report and at a final conference.

During the project of 36 months, contact will be kept to relevant actors within the European Union in order to promote the project as an element contributing to the EU strategy on radicalization and recruitment.

Initials of the representative of the Applicant organisation:

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2.1.8.1 Summary of the project: in EN/FR or DE (max 2500 characters):

A large, empty rectangular box with a thin black border, intended for the user to enter a summary of the project in English, French, or German, with a maximum of 2500 characters.

Initials of the representative of the Applicant organisation:

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2.1.9 Specification of the content of the project

Which specific objective of the programme "Prevention of and Fight against Crime" does your proposal relate to?

OBJECTIVES (max 2 selections)

- to stimulate, promote and develop horizontal methods and tools necessary for strategically preventing and fighting crime and guaranteeing security and public order
- to promote and develop coordination, cooperation and mutual understanding among law enforcement agencies, other national authorities and related Union bodies
- to promote and develop best practices for the protection of and support to witnesses
- to promote and develop best practices for the protection of crime victims

Which theme of the programme "Prevention of and Fight against Crime" does your proposal relate to?

THEMES (max 2 selections)

- crime prevention and criminology
- law enforcement
- protection and support to witnesses
- protection of victims

Please select under which section of the call for proposals you intended to submit your proposal:

2.1 Horizontal approaches and crime prevention measures OR 2.2 Prevention of and fight against crime in Specific areas.

(Maximum 1 selection)

"2.1 Horizontal approaches and crime prevention measures", please specify which thematic priority your application refers to:

- 2.1.1. Prevention of organised and general crime through horizontal approaches
- 2.1.2. Protecting victims and supporting and protecting witnesses.
- 2.1.3. Developing Intelligence-led Law Enforcement (ILLE)
- 2.1.4. External aspects of information exchange
- 2.1.5. Exchanges among law enforcement officials, training, seminars, sharing of knowledge
- 2.1.6. Linguistic support activities

In case you selected "2.2 Prevention of and fight against crime a in Specific areas" please specify which specific area

- 2.2.1. Security of explosives and detonators
- 2.2.2. Fight against violent radicalisation
- 2.2.3. Prevention, detection and response to the threat of radiological and nuclear terrorism
- 2.2.4. Detection standardisation
- 2.2.5. Biosafety/biosecurity
- 2.2.6. Implementation of the Treaty of Prüm and the principle of availability (PoA):
- 2.2.7. Financial and economic crime,
- 2.2.8. Computer-related crime,
- 2.2.9. Trafficking in human beings
- 2.2.10. Trans-border crimes such as trafficking in firearms, drugs, cultural goods, wastes,

Initials of the representative of the Applicant organisation:

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- 2.2.11. Preventing and fighting sexual exploitation of children and child pornography;
- 2.2.12. Environmental crime, ship-source pollution

TYPE OF ACTIVITIES

- | | |
|---|--|
| <input type="checkbox"/> Operational cooperation and coordination | <input type="checkbox"/> Training, exchange of staff and experts |
| <input type="checkbox"/> Analytical, monitoring and evaluation activities | <input type="checkbox"/> Awareness and dissemination activities |
| <input type="checkbox"/> Development and transfer of technology and methodology | <input type="checkbox"/> Development and creation of network |

CHARACTERISTICS OF THE PROJECT (max 1 selection)

- Transnational project (if this box is ticked the Partnership declaration(s) must be attached)
- National project (if this box is ticked, the rest of this page must also be completed)

NATIONAL projects must: (max 1 selection)

- prepare transnational projects and/or Union actions ("starter measures")
- complement transnational projects and/or Union actions ("complementary measures")
- contribute to developing innovative methods and/or technologies with a potential for transferability to actions at Union level, or develop such methods or technologies with a view to transferring them to other Member States and/or other country which may either be an acceding or a candidate country

Please explain how your proposal for a national project complies with one of the above mentioned conditions (max 500 characters):

The project is innovative as it intends to develop measures to reverse the radicalization of young people. Development of such methods will be useful for all EU Member States and will be applicable to most countries.

The methodology and experiences of the project will be transferable to other EU Member States as part of the project is to develop a script and information material that can be used in connection with initiating similar projects.

2.1.4 Other projects or activities directly related to this proposal:

Have you or any of your partners already obtained financial support for a project directly related to this proposal within this programme or under other Community programmes/initiatives in the last five years?

YES (please complete the table below)

NO

Initials of the representative of the Applicant organisation:

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| Year | Programme or Initiative | Identification number | Contracting organisation (receiver of the grant) | Title of the project | Organisation to which the proposal was submitted |
|------|-------------------------|-----------------------|--|----------------------|--|
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2.1.11 Partners involved in this project:

| | Name of the partner organisation | Country (official ISO 2 code) 3 | Post code | Town/City | Partnership Declaration 4 | Financial contribution 5 |
|----|--|---------------------------------|-----------|------------|---------------------------|--------------------------|
| 1 | The Danish Security and Intelligence Service | DK | 2860 | Soeborg | <input type="checkbox"/> | <input type="checkbox"/> |
| 2 | Aarhus Municipality | DK | 8000 | Aarhus | <input type="checkbox"/> | <input type="checkbox"/> |
| 3 | East Jutland police | DK | 8000 | Aarhus | <input type="checkbox"/> | <input type="checkbox"/> |
| 4 | Copenhagen Municipality | DK | 1704 | Copenhagen | <input type="checkbox"/> | <input type="checkbox"/> |
| 5 | | | | | <input type="checkbox"/> | <input type="checkbox"/> |
| 6 | | | | | <input type="checkbox"/> | <input type="checkbox"/> |
| 7 | | | | | <input type="checkbox"/> | <input type="checkbox"/> |
| 8 | | | | | <input type="checkbox"/> | <input type="checkbox"/> |
| 9 | | | | | <input type="checkbox"/> | <input type="checkbox"/> |
| 10 | | | | | <input type="checkbox"/> | <input type="checkbox"/> |
| 11 | | | | | <input type="checkbox"/> | <input type="checkbox"/> |
| 11 | | | | | <input type="checkbox"/> | <input type="checkbox"/> |
| 12 | | | | | <input type="checkbox"/> | <input type="checkbox"/> |
| 13 | | | | | <input type="checkbox"/> | <input type="checkbox"/> |
| 14 | | | | | <input type="checkbox"/> | <input type="checkbox"/> |
| 15 | | | | | <input type="checkbox"/> | <input type="checkbox"/> |

If your organisation is **profit oriented**, please specify which partner(s) from the above list is(are) non profit oriented or a state organisation:

| | | | | | | |
|---|--|--|--|--|--------------------------|--------------------------|
| 1 | | | | | <input type="checkbox"/> | <input type="checkbox"/> |
| 2 | | | | | <input type="checkbox"/> | <input type="checkbox"/> |
| 3 | | | | | <input type="checkbox"/> | <input type="checkbox"/> |
| 4 | | | | | <input type="checkbox"/> | <input type="checkbox"/> |
| 5 | | | | | <input type="checkbox"/> | <input type="checkbox"/> |
| 6 | | | | | <input type="checkbox"/> | <input type="checkbox"/> |
| 7 | | | | | <input type="checkbox"/> | <input type="checkbox"/> |

3 Consult <http://www.iso.org/iso/en/prods-services/iso3166ma/02iso-3166-code-lists/list-en1.html> for the complete list of ISO 2 country codes

4 Partnership declaration is attached.

5 The partner provides financial contribution to the implementation of the project.

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| | | | | | |
|----|--|--|--|--------------------------|--------------------------|
| 8 | | | | <input type="checkbox"/> | <input type="checkbox"/> |
| 9 | | | | <input type="checkbox"/> | <input type="checkbox"/> |
| 10 | | | | <input type="checkbox"/> | <input type="checkbox"/> |

All applicants: Please attach declaration of partnership by each partner organisation (including the amount of co-financing when applicable). If you need additional space for listing further partners please attach a separate A/4 sheet and provide the same information as for the partners in the above list.

2.2 Content of the project

2.2.1 What specific issue / question does your project address? (max 2000 characters)

The project addresses the issues of extremism and aims at providing a coordinated national approach to prevent radicalisation with the main objective to reverse individual cases of violent and non violent radicalisation in Denmark by disrupting and disengaging vulnerable youngsters from extremism

A threat to safety and democratic order in Denmark, as in other European countries, comes from individuals and small, autonomous groups who in the course of the process of radicalization are inspired by extremist ideologies to the extent that they become willing to commit violent or other criminal acts. These individuals and groups can act autonomously and in some cases without external control, support or planning. It is difficult to estimate the number of radicalised persons but recent cases and ongoing investigations by PET indicate that the scale of the problem is rising

The project aims for one part to train security service staff in conducting talks that can disengage radicalised youngsters from extremism and for another part to train municipal staff and a group of mentors in providing a longer term follow up as well as strengthen the resilience of other youngsters vulnerable to extremism.

Consequently, in addition to policies and measures to prevent the radicalization of individuals a succesfull counter-terrorism strategy requires a response in terms of reversing the radicalization of already radicalized individuals

The project addresses the question of developing sustainable tools for security service staff, police and employees in municipalities and frontline staff working with prevention of extremism. Besides this it addresses the question of how to develop individual tools and competences for youngsters to resist extremism and being aware of others with extremist views.

2.2.2 Objectives of the project (in relation to the issue/ question mentioned above) (max 1000 characters):

Initials of the representative of the Applicant organisation:

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The project aims at intervening when young people are adopting or begin to affiliate with extremist ideologies and thereby pose a risk of being involved in violent or other criminal acts. The objective is to develop tools in order to intervene the best possible way with disengagement talks led by PET and mentoring programmes coordinated by the Ministry of Integration in order to guide the individual in an alternative non-extremist direction.

When youngsters are identified by PET or frontline staff as being in a proces of radicalisation they will be offered disengagements talks led by PET and/or the opportunity of mentoring by municipalities.

A further objective is to disseminate the developed tools to other municipalities in Denmark and to EU-memberstates in order to strengthen the EU-strategy on radicalisation and recruitment.

Initials of the representative of the Applicant organisation:

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Beneficiaries/Participants/Target group

Persons reached by the activities.

Please provide quantitative estimation on the target group of the project. Divide the estimated number of person reached first by the field these persons are active/the group they belong to and second by the countries they are from.

2.2.3 Estimated total number of persons reached:

- from judicial authorities, legal practitioners
- law enforcement
- other public officials
- civil society, associations, NGO
- professional organisations
- research
- private sector
- total other sectors and indirect target groups (e.g. victims, witnesses, children, young offenders etc) (please specify)

| | |
|-----|-----|
| | 165 |
| | |
| 30 | |
| 25 | |
| 10 | |
| | |
| | |
| 100 | |

Since this is a pilotproject the project intends to be implemented and disseminated to other municipalities in Denmark and EU memberstates.

2.2.4 Estimated total number of persons reached from MS and candidate

EU Countries

| | | | | | | | | | | | | |
|----------|----|----|----|----|----|----|----|----|----|----|----|----|
| Country: | AT | BE | BG | CY | CZ | DE | DK | EE | ES | FI | FR | GB |
| Number: | | | | | | | | | | | | |

| | | | | | | | | | | | | |
|----------|----|----|----|----|----|----|----|----|----|----|----|----|
| Country: | GR | HU | IE | IT | LT | LU | LV | MT | NL | PL | PT | RO |
| Number: | | | | | | | | | | | | |

| | | | |
|----------|----|----|----|
| Country: | SE | SI | SK |
| Number: | | | |

Candidate countries

| | | | |
|----------|----|----|----|
| Country: | HR | MC | TR |
| Number: | | | |

Other

| | | | | | | | | | | | | |
|-----------|--|--|--|--|--|--|--|--|--|--|--|--|
| Country6: | | | | | | | | | | | | |
| Number: | | | | | | | | | | | | |

⁶ Consult for the complete list of ISO 2 country codes at <http://www.iso.org/iso/en/prods-services/iso3166ma/02iso-3166-code-lists/list-en1.html>

Initials of the representative of the Applicant organisation:

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Background and preparation of the project

2.2.5 Please demonstrate your knowledge of the most recent developments on the subject of your proposal (bibliography, contact lists etc., needs assessment, project preparatory work) (max 2000 characters):

Until recently, the disengagement from violent extremist network has been a neglected area in both counter-terrorism policies and research on terrorism. However, some countries have started to commission disengagement projects. So far, systematic disengagement programs targeting Islamist extremists only exist in the Middle East and Asia. For a critical examination of these disengagement programs cf. Bjørge and Horgan (2009) conclude that both data to test whether the programs are effective and knowledge about the process of individual and collective disengagement is lacking. The identification of reasons why individuals come to disengage from radical groups is the topic of research in Demant et al. (2008). Understanding and support of such inherent decline mechanisms is of great importance in any disengagement program. The same topic is dealt with in the Counter Terrorism Group report, presented at the CTG Heads of Unit meeting, June 24-25 2008.

In exit from right-wing extremist groups, lessons can be drawn from disengagement programs in Norway, Sweden and Germany. These countries have long-standing experience with programs targeting neo-Nazis.

Each program is context-bound and cautiousness must be paid to their applicability in a Danish context as well as in other EU-states.

Several research topics are of interest of the project. There is a need to collect data that would inform our knowledge on individual disengagement and comparative analysis on which tools are successful in causing behavioral changes and to some extent cognitive reorientation. We are particularly interested in developing coaching techniques as well as exploring the applicability of the social norms approach in disengagement processes.

Bjørge, Tore and John Horgan (2009) *Leaving Terrorism Behind. Individual and collective disengagement*, London

Demant, Froukje et al. (2008) *Decline and Disengagement. An Analysis of Processes of Deradicalisation*, Amsterdam

2.2.6 How is your project relevant to the chosen objective of the programme "Prevention of and Fight against Crime"? (max 1000 characters)

Initials of the representative of the Applicant organisation:

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The project is directly related to the Prevention and Fight against Crime activity of "improving operational co-operation and coordination (strengthening networking, mutual confidence, and understanding, exchange and dissemination of information, experience and best practices)" between the Ministry of Integration Affairs, PET and municipalities and local communities in Denmark.

Furthermore, the project is directly related to the thematic priority of "radicalisation and recruitment of terrorists". Developing education, competence-building and civil society engagement programmes in the area of radicalisation and recruitment of terrorists in order to reduce the support base for terrorism." It will be focusing on both disruption and prevention of radicalisation.

Additionally the project will contribute to "developing innovative methods and/or technologies with a view to transferring them to other Member States and/or country which may either be an acceding or a candidate country."

2.2.7 Is your project innovative? How? (max 1000 characters)

The project is indeed unique since it is amongst the first of its kind in a European context to develop a coordinated national methodology and approach to deradicalisation and prevention.

Additionally the proposal is unique because it combines the knowledge and expertise of multiple actors in order to develop effective tools for achieving deradicalization of identified radical youths or youth beginning to affiliate with extremism - tools that do not currently exist and is in great need within local communities.

2.2.8 What is the added value of your project at European level? Please demonstrate the European dimension of the project. For national projects: demonstrate the geographic scope of the measure to be complemented and/or potential scope of follow-up measures (max 1500 characters).

Since radicalisation is a problem of high concern, there is a need to develop and test new tools and methods.

Currently no EU member state has developed, implemented and tested a coordinated approach to deradicalisation. The methodology, structure and training material developed in the project will be shared with all member states in order to apply the methods suitable for their specific requirements.

The added value is to develop, train for, test and document methods of disengagement talks and profiling, selecting, managing and deploying mentors as well as documenting the effects on and reception by the ultimate target group, radicalised youngsters and other youngsters vulnerable to extremism

Furthermore this best practice on methods of de-radicalisation will be gathered and disseminated to all memberstates and across ministerial departements.

Initials of the representative of the Applicant organisation:

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Initials of the representative of the Applicant organisation:

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How will the project be implemented?

2.2.9 Approach and methodology (max 1000 characters):

Experience from abroad points to the fact that individuals who are in a radicalisation process may be affected positively in:

1) Disengagement talks

PET will develop a concept for targeted and individual disengagement talks, coaching individuals who are in the early stage of a radicalisation process or who are affiliated with extremist circles. If relevant PET will allocate the youngsters to the mentor programmes implemented by the Ministry of Integration

2) Mentoring

Through training persons who have trust and respect among the youth at risk to become mentors a longer term programme can be offered to the radicalised or other vulnerable youth, assisting them. A qualified mentor can be found among frontline workers, NGO's or any person with ability to reach the mentees

The municipalities who have great insight into local actors can contribute to identifying mentors. The group of mentors has to be large enough as to allow an appropriate match between mentor and mentee

2.2.10 Activities to be undertaken, means to be used (max 1000 characters):

- Developing the project, hiring staff and subcontractors and initiate evaluation.
- Mapping existing knowledge and identifying knowledge gaps with study trips to Sweden(SÄPO), NL(AIVD, NCTB/Amsterdam) UK (Muslim Contact Unit)/Birmingham and Germany (BfV) with experience on de-radicalisation and mentoring.
- Initiate research-projects
- Training curricula, basic and advanced, to municipalities workers, PET coaches and mentors
- Criteria for selecting 30 mentors
- Matching mentors and mentees
- Interview guide for coaches
- A handbook to frontline workers
- Campaigns about the menter programme to frontline staff
- Training frontline staff and coaches
- Engaging external suppliers (for training program)
- Networking meeting for mentors
- Present and disseminate tools
- Final conference with international members
- Evaluation during the whole project.

2.2.11 Organisation, implementation procedures (within partnership and with beneficiaries and target groups) (max 1000 characters):

Initials of the representative of the Applicant organisation:

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Project owner is the Ministry of Integration who holds the responsibility towards the European Commission. Project manager is The Ministry of Integration who will be in charge of the project administration, coordination and accomplishment of all project activities.

A steering committee consisting of the project owner and the implementing partners PET, Municipality of Copenhagen and Aarhus (in cooperation with East Jutland Police) will be appointed to ensure project progress, the appropriate project adjustment, goal-orientation and not least guarantee that the over all project objectives are reached.

Primary implementing partner is as mentioned PET who will be en charge of the disengagement talks by coaches in PET. Secondary implementing partner is Municipality of Copenhagen and Aarhus (with East Jutland Police) who will be choosing and matching mentors and mentees. The coaches, the municipalities workers and mentors will be trained by external suppliers. See organisation diagram.

2.2.12 Please identify potential risks & difficulties and possible favourable factors during the implementation of the project (please answer both). Please also demonstrate how you plan to overcome the difficulties. (max 1500 characters):

The succes of the project will depend on the selection of appropriate candidates for the mentorprogramme. The difficulties lie in selecting and identifying mentors and mentees. There is a risk of mentors leaving the project too early in the process. This risk will be brought down by ensuring dialogue with the mentors and engaging the mentors in networking groups, compensating them economically and by continuously supplying them with new knowledge. The project takes account of a number of additional risks.

First and foremost the project must not contribute towards stigmatising a single population group in the Danish society. Additionally, the project must handle the dilemma of trust, which may arise when an intelligence service co-operates with eg. municipal staff. The focus must be in sharing methods and not personal information about youngsters. Furthermore the tools developed for disengagement talks must be sufficiently tried and tested not to be counterproductive accelerating a process of radicalization.

However, there are obvious favourable factors. The project answers a clearly stated need for intensive co-operation between governmental and municipal agencies on prevention of radicalisation. Additionally, the implementation of the project takes place in the wake of the government action plan on prevention of radicalization thereby drawing on its momentum.

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2.2.13 Timetable for implementation (comments on table provided with the application form) (max 2000 characters):

Initial phase of the project common for the organisation staff is to develop the implementation structure of the project, including outsourcing, hiring project staff, planing monitoring and evaluation of the project.

Mapping the existing knowledge will be done during studytrips to NL, UK, D and S

Involving the working group of INM, KK, Aak, Oep.

Developing a handbook will be done in cooperation with relevant external consultancies

Disengagement talks:

- Initial phase of structuring, subcontracting, and planning the evaluation of the project.
- Studytrips to NL, UK and S
- Develop interview guide with external consultancy
- Develop and run training programme

Mentoring:

A twofold training program targeted municipal staff and mentors. Training material will include mentoring technique, extremism, conflict management, dialogue. Selecting relevant and competent mentors in the Municipalities, Network meetings with municipalities workers in Copenhagen and Aarhus on criterias for selecting mentors.

- Selection of mentors in the Municipalities of Copenhagen and Aarhus in cooperation with the ministry.
- Teaching mentors - first step
- Network meeting on evaluation and handling mentors
- Teaching mentors - second step
- Network meetings with municipal staff and coaches and one for mentors

Research:

- One research project (6 months) on communication methods in targeting young people as mentees in order to find methods for municipalities workers and frontline staff to identify youngster at risk for radicalisation
- One research project on extremism (12 months)
- Dissemination of the project will happen during sharing translated versions(Uk, F, D) of training material and handbook and a final conference where methods and results will be shared.
- Four steering Commitee meetings (PET, INM, Eastjutland Police, Municipality of Aarhus and Copenhagen)

Please attach the print-out of the provided Excel document to the Application form duly signed and dated by the applicant organisation and provide electronic version as well.

Initials of the representative of the Applicant organisation:

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People involved in the project

Please provide Curriculum Vitae of key people performing work in connection with the project

2.2.14 Profile of the person who will actually manage the project: name and specific experience in the field (max 2000 characters):

The overall project will be handled by Ms. Henriette Nygaard Korf, deputy head of Division for Cohesion and Prevention of Radicalisation in the Ministry of Integration and staff from her division. Please see the CV of Henriette Korf enclosed in the application.

Henriette Korf has 6 yrs of experience from the PET working as an analyst mainly within the field of radicalisation. During her time in PET she gained experience in coordinating several analysis and larger projects. She is now deputy head of Division in the Ministry of Integration. About 20% of her time will be dedicated to the project. While she will be handling the project for 20 % of her time other staff will be taking over her usuals task assignments. This will be done by an extra-employed person who will dedicate his or her time to the project as well as taking over other assignments outside the project. This other person will be employed by the Ministry of Integration.

The main task for Henriette Korf will be to gurantee that the project will move forward and that the activities in PET and Ministry of Integration are closely coordinated as well as the development of traning material is closely coordinated and targeted the different target-groups in the project.

2.2.15 Profiles of other key people involved in the project (max 2000 characters):

The keypersons involved in the project will be the two coordinators of the project placed in PET and the Minstry of Integration. Next to these key persons there will be persons among the municipalities workers in the Municipality of Copenhagen and Aarhus and East Jutland Police.

In PET Jakob Ilum, Head of Centre for Prevention, will be overall responsible for the project. Jakob Ilum has been central in coordinating and developing the preventive strategy of the PET.

The actual project in PET will be coordinated by Allan Rauff Schurmann who has been employed to carry out the task of developing the preventive talks and handling the concept of coaching in the PET. Allan Rauff Schurmann has experience from training of police officers at the Danish Police Academy and working with crime prevention. With input from external consultancies his job will be to develop training material targeting the coaches in order for them to adequately handle the direct contact with radicalized youngsters.

In the Minstry of Integration a project coordinator will employed and dedicated full time to the project in order to carry out the actual management of the mentoring project. Her/his main task will be to organise the project, organise and target the research projects, guarantee the external expertise will be included in the project, develop the handbook in close cooperation with external expersise, will be developing the criterias for choosing the mentors, be responsible for organising

Initials of the representative of the Applicant organisation:

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workshops for the project staff, the frontlinestaff and network meetings for the mentors, final conference and final report

Steffen Saigusa, Aarhus Municipality, Allan Aarslev, East Jutland Police, Rune Kier Nielsen and Marie Kappel, Copenhagen Municipality will carry out the selection of mentors and be involved in developing the criterias for it.

Initials of the representative of the Applicant organisation:

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2.2.16 Financial management of the project. Name(s) and profile of the person(s) responsible for the financial management of the project (max 2000 characters):

The overall management will be handled by the Ministry of Integration by Per Bjørn Hansen, but in close dialogue with Henriette Korf. Per is general responsible for the financial management in the Ministry of Integration and has more than 16 yrs of experience within the ministry of working with accountance and financial management.

In the Division for Democratic Cohesion a project administrator administrator will assist with practical assignments in the project and will be responsible for the day to day handling of financial documentation, documentation of the resources spent on the project and journalising documents relating to this project.

2.3. Results, Evaluation and Dissemination

Expected results of the project (please quantify the expected results as much as possible)

2.3.1 Expected results (output & outcome) of the action (in the short and medium term) (max 1000 characters):

Output:

Tools for de-radicalising such as an interviewguide, a handbook, training material and a training programme.

Outcome:

A cohesive and a coordinated preventive effort between PET and municipalities taking into account the concern both parts have in sharing information with the other.

Altogether staff in PET and in Municipalities will be upgraded with new competences.

5 coaches will be trained in interviewing and coaching radicalised individuals

6 municipal staff will be trained in handling mentors, developing concepts for mentoring in municipalities

30 mentors among frontline staff, volunteers and NGO's will be trained as mentors for young individuals involved in or vulnerable to extremism.

Initials of the representative of the Applicant organisation:

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Long term output:

De-radicalised youngsters and support for vulnerable youngsters in terms of preventing extremism.

Tools available for staff in other EU-memberstates.

2.3.2. Describe how the results will be sustainable (and the expected medium and long-term impacts) (max 1000 characters)?

The long term impact of the project will be felt in a number of areas:

Disengagement talks:

By offering coaching on an individual level it will not only disrupt a potentiel violent radicalisation proces but also ensure sustainability by not leaving the individual on his/her own.

Mentoring:

Through a personal and enthusiastic mentor young people will be reengaged in society and participate within the democratic order.

By involving local key persons and frontline staff as mentors this group will on the long term be able to continue the task of deploying and implementing the tools and identifying new mentors.

By introducing a systematic preventive method of radicalisation (disengagement talks and subsequent mentoring) thereby decreasing the number of targets for PET investigation and possible repressive measures.

By reducing radicalisation in Denmark and other EU states it is expected to benefit the safety and cohesion in EU and DK.

2.3.3 Describe how, and to whom, the results will be used and disseminated (max 1000 characters):

Presentation and dissemination of the result of the project will be happen in the following steps:

- A final report will be written and translated in to English.
- Local dissemination will happen trough working seminars and network meetings across municipalities in order to inform the about the project as is moves along.
- A final conference will be held in order share the results and best practices for de-radicalisation with national and international partners.
- Folders will be produced for frontline staff in order to inform about the possibilities for mentoring for youngsters.

The project and its results additionally aim at being disseminated to international partners, including in Europe, through dissemination of the project under the auspices of MEC and CTG. Additionally, teaching material will be disseminated to relevant bilateral partners in connection with future meeting activities on the issue of radicalization.

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Project evaluation. Describe how the project and its outputs will be evaluated **during implementation**. (Please do not focus only on financial evaluation)

2.3.4. Internal evaluation (max 1000 characters):

Throughout the project evaluation will take place on different levels. Throughout the project regular updates will be presented to the Steering committee in order to evaluate the coordination, goal orientation and content of the project. As part of the activity plan working seminars will be held in order to evaluate the process of the project. The content of the project will be evaluated and targeted during working seminars throughout the project.

2.3.5 External evaluation (max 1000 characters):

External evaluation will take place by an external consultant adviser in order to achieve the best and most reliable evaluation. Evaluation will take place midway and in the end of the project. Furthermore we will invite external partners during the project in order to evaluate the process and share experiences of the tools developed. Qualitative evaluation of the sustainability of the mentors and the mentees. EU-memberstates will be invited to the final conference where tools are presented.

2.3.6 Visibility of the EC funding (max 500 characters):

Participants and partners will be made aware that EC is providing the majority of the project funding. EU's support will also be announced during seminar and workshop events. EU memberstates will be invited for at least one conference where EC-funding will be featured. The EU-funding will be announced whenever the project will be presented in the fora of PET og The Ministry of Integration.

Initials of the representative of the Applicant organisation:

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2.3.7 Additional comments (max 2000 characters):

Initials of the representative of the Applicant organisation:

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3. INFORMATION CONCERNING THE FINANCING OF THE PROJECT

Please note **that no contribution in kind is considered** when establishing the amount of grant under this call for proposals.

3.1 Total eligible costs of the project: EUR

3.2 Grant requested from the programme: EUR

3.3 Rate of requested EC Co-financing: %
(Grant requested from the programme/ Total eligible costs: max 70%)

3.4 Contribution in kind (if any and for information only): EUR

When using the above fields please type the numbers continuously without using space or full stop signs. For entering digits for the decimal places, please use a comma. To make the correct number format appear use TAB-key when moving to the next cell and continue filling in the form. E.g.: to enter the number ten thousand one euro eleven cents type 10001,11 and it will appear in the cell as 10.001,11. In row 3.3 enter a percentage by using comma e.g.: 11,11.

Please attach a print-out of the Budget form (Excel file) to the application form duly signed and dated by the applicant organisation and provide an identical completed electronic version (diskette, CD-ROM or memory stick). The amounts provided on the first page of the Budget form and the amounts entered in this section have to be identical.

Private law bodies only:

3.6. Please attach the **Simplified Balance sheets** and **Simplified Profit and loss account** as required in section 6 of the call for proposals.

3.6.1 Comments concerning the above documents (max 1000 characters):

Concerning the budget, form A and explanatory note on employment of 30 civil mentors. The employment of the mentors in the local communities has not yet taken place and agreement with the local communities has not yet been establish since this is part of the project to define how civil mentors will employed the best possible way. However a description of the tasks of the mentors will be provided.

When the funding has been obtained a contract of the employing partner of mentors will be made and provided for the EC.

Initials of the representative of the Applicant organisation:

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4. DECLARATION OF THE APPLICANT ORGANISATION

I, the undersigned, certify that:

2.2.13. The applicant organisation is not in one of the following situations, foreseen by the Financial Regulation of the European Communities:

Art 93 : Candidates [...] shall be excluded [...] if:

- (a) they are bankrupt or being wound up, are having their affairs administered by the courts, have entered into an arrangement with creditors, have suspended business activities, are the subject of proceedings concerning those matters, or are in any analogous situation arising from a similar procedure provided for in national legislation or regulations;
- (b) they have been convicted of an offence concerning their professional conduct by a judgement which has the force of *res judicata*;
- (c) they have been guilty of grave professional misconduct proven by any means which the contracting authority can justify;
- (d) they have not fulfilled obligations relating to the payment of social security contributions or the payment of taxes in accordance with the legal provisions of the country in which they are established or with those of the country of the contracting authority or those of the country where the contract is to be performed;
- (e) they have been the subject of a judgement which has the force of *res judicata* for fraud, corruption, involvement in a criminal organisation or any other illegal activity detrimental to the Communities' financial interests;
- (f) they are currently subject to an administrative penalty referred to in Article 96(1).

Art 94 : Contracts may not be awarded to candidates [...] who, during the [...] procedure:

- (a) are subject to a conflict of interest;
- (b) are guilty of misrepresentation in supplying the information required by the contracting authority as a condition of participation in the contract procedure or fail to supply this information.

The applicant organisation has the operational and financial capacity to carry out the project described in this application form

Information given in this application as well as all annexes is true and verifiable.

Authorised signatory of the applicant organisation: (Must be filled by hand)

| | |
|--|--|
| Title (Mr, Mrs, Pr, etc.) | |
| Name and Surname | |
| Position in the applicant organisation | |

Date :

Signature :

| |
|--------------------------------------|
| 5. ACKNOWLEDGEMENT OF RECEIPT |
|--------------------------------------|

Brussels,
Ref of EC: JLS-D4/.....D(2008).....

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|---|
| <p><i>Please fill in the name of the contact person , the name of the organisation and the contact address (1.4.) here:</i></p> |
|---|

| |
|---|
| <p>Henriette Nygaard Korf Holbergsgade 6 1057 København K Denmark</p> |
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By registered mail

Subject: Programme "Prevention of and Fight against Crime" Call for proposals 2008 (action grants)

Your application for funding: JLS/2008/ISEC/

This is to acknowledge receipt of the application for an action grant from

| |
|--|
| <p><i>Please fill in the name of the applicant organisation here :</i></p> |
|--|

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|---|
| <p>Ministry of Refugee, Immigration and Integration Affairs</p> |
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It has been registered under the above mentioned reference number, which should be *quoted in all future correspondence*.

The application was sent/dispatched within the deadline set under section 8 of the call for proposals and is currently under evaluation. We shall contact you again should further information be required.

The application was sent/dispatched within the deadline set under section 8 of the call for proposals. In order to enable us to proceed with the evaluation of your proposal please provide us with further clarification as requested in the attachment of this letter by/2008. Please make sure that you indicate the above reference number.

The application was sent/dispatched after the deadline set under section 8 of the call for proposals, as a result of that based on the eligibility criteria described under section 7.2 (a) of the call for proposal was considered non-eligible. The proposal will not be considered for further evaluation.

The date of posting/dispatch has not been provided. Please provide us with a proof of posting/dispatch by/2008, so that we can continue considering your proposal. Proof of posting can be sent by e-mail, fax or mail using the contact details specified under section 8 and 9 of the call for proposals. Please make sure that you indicate the above reference number.